

Clubs: Spring Term 2024

Terms 1 & 2

Clubs will start on Monday 15th January 2024 and finish Friday 22nd March 2024

Applying for clubs has changed this Year – please apply for a space directly to the following clubs: ArtSparks, Martial Arts, Cross Country and Mr Toveys and Mr Parkers Clubs using the contact details on the clubs list.

Dear Parents/Carers

Applying for clubs: **All** clubs will need to **applied for/re-applied** for on a termly basis. Please complete a club request form for Cookery Club, Choir Club, Lego Club and Orchestra Club. There is one attached to this email. (If you need more, they can be picked up from the school office). Please complete one form **per** activity, **per** child. Forms should be completed and returned by Monday 18th December 2023 by 9am. **All clubs must be paid for prior to your child starting.** If payment has not been received this could mean that your child will be unable to attend the club and therefore lose their space.

For ArtSparks, Martial Arts, Cross Country, Mr Toveys Clubs and Mr Parkers Clubs you will need to apply directly to the club using the details on the timetable.

Finding out if they have a place: Please keep a record of the clubs your children have opted for; **for Cookery Club, Choir Club, Lego Club and Orchestra club please assume they have got a place.** We will contact you if for any reason they have **NOT.**

For all other clubs please contact the club directly if you have any questions/confirmation of spaces.

When they run: All clubs will run for a whole Autumn, Spring or Summer term. They will start in the second week back and continue through to the final week (except for the Summer term when there will be no clubs in the final week.) All clubs run from 3.15 – 4.15 (unless otherwise stated). When a club is cancelled, we will inform parents giving as much notice as possible. If your child can't come one week, they or you must let the club leader know. If this doesn't happen, they may lose their place in the club.

AFTER SCHOOL CLUBS CONTRACT

After-School Clubs Contract – by signing up to a club, you are agreeing to the following.

The school will:

- keep a register of all children attending each club.
- investigate where children are if they are not at a club they have joined.
- follow health and safety guidelines.
- inform parents if a club is cancelled, giving as much notice as possible.

The parents will:

- encourage their children to attend clubs regularly.
- ***inform the office by letter/email or in person if their child is to miss a session for any reason. A register is taken at the beginning of each club. For any absent child the school office is required to call to check the whereabouts of their child; this is imperative otherwise it can take a huge amount of time to look for 'missing children'.***
- collect their child from the club on time or ensure their child knows the routine for going home with another adult. Please advise the office if your child is able to walk home alone (this is only allowed if we have received the information in writing from the parent/carer and as long as the child is in Year 4 and above). Or if they are being collected by another adult.
- at the end of the club, the children will need to stay with the club organiser just outside the hall until their parents come to pick them up.

The child will:

- attend the club regularly. If they join a club, they are committed to attend for a half a term
- behave appropriately
- wait in or just outside the hall to be collected at the end of a club. Make their own way home if this is the arrangement they have made with their parents, they are in Year 4 or above and have previously notified the school office.
- have the correct clothing for the club they are going to.
- Inform their teacher.

Please note; the completed data will be copied and given to the person running the after school club. This information will be stored in the school for the Autumn Term(Office use: Clubs Autumn Term 2023)